Douglas College **Library**

Your research and information source

AMERICAN PSYCHOLOGICAL ASSOCIATION (APA) CITATION STYLE

For further explanation of APA practices associated with writing research papers and citing sources, *Publication manual of the American Psychological Association* (6th ed.) and the *APA style guide to electronic references* at http://guides.douglascollege.ca/APA-6

Tips For Using This Style Guide

- Start the reference list on a new page. Type the word References (Reference, if there is only one), centered, at the top of the page. The reference list is double-spaced both between and within entries; entries have a hanging indent.

- For each reference, the first line is typed flush with the left margin, and any additional lines are indented as a group a few spaces to the right of the left margin. This is called a hanging indent.

- Entries in a reference list should appear in alphabetical order by the author's last name, or by the first significant word in the title, if there is no author. Words such as "The", "An" or "A" at the beginning of the title should be ignored, but not omitted, when alphabetizing the reference list.

- When references have the same author(s), list them by year of publication, the earliest first. References with the same author and year of publication are arranged alphabetically by title (excluding *A* or *The*). (Publication manual, 2010, p. 182)

- Use n.d. in parentheses when no date is provided. (Publication manual, 2010, p. 185)

Contents

Periodicals–Journal, Magazine and Newspaper Articles

- Publishers have started to assign a Digital Object Identifier (DOI) to journal articles and other types of documents. A DOI is a unique alpha-numeric code given to individual online works. The DOI starts with the number 10. The DOI usually appears at the top of the article or in the database record for the article.

- At the moment, not all publishers provide DOIs. Some library databases such as PsycINFO provide a DOI for each article. When a DOI is provided, you should provide it at the end of your APA reference. Items with a DOI no longer need the database name in the citation.

- APA suggests that when DOIs are available, you include them for both print and electronic sources.

- APA follows the organization Crossref's guidelines for the display of DOIs. In 2017 Crossref changed their DOI display guideline. Their new recommended format looks like this:

  https://doi.org/10.1037/arc0000014

- It is comprised of the secure *https* and the simple url prefix *doi.org.*
  (http://blog.apastyle.org/apastyle/digital-object-identifier-doi/)

- **Douglas College library recommends using the new recommended format of**
  https://doi.org/10…

- If the article you are citing does not have a DOI, provide the home page URL of the journal. If you are accessing the article from a library database, you will need to do a web (google) search to locate the URL. You do not have to include the name of the database in the citation.

- There is no need to include the retrieval date unless the source information is likely to change.

Journal Article with DOI

Reference	Schmidt, F. L. (2017). Beyond questionable research methods: The role of omitted relevant research in the credibility of research. *Archives of Scientific Psychology*, *5*(1), 32-41. https://doi.org/10.1037/arc0000033
In-Text	(Schmidt, 2017)

Journal Article with DOI, Multiple Authors

Reference	Ironson, G., Balbin, E., Stuelzle, R., Fletcher, M. A., O'Cleirigh, C., Laurenceau, J. P., … Solomon, G. (2005). Dispositional optimism and the mechanisms by which it predicts slower disease progression in HIV: Proactive behavior, avoidant coping, and depression. *International Journal of Behavioral Medicine, 12*(2), 86-97. https://doi.org/10.1207/s15327558ijbm1202_6
In-Text	(Ironson et al., 2005) For works by six or more authors, always cite the first author's name followed by et al. (*Publication manual*, 2010, p. 177)
Comments	Invert all author's names: give surnames and initials for up to and including seven authors. When authors number eight or more, include the first six author's names, then insert three ellipses, and add the last author's name. (*Publication manual*, 2010, p. 184)

Journal Article without DOI

Reference	Skilbeck, J., & Payne, S. (2005). End of life care: A discursive analysis of specialist palliative care nursing. *Journal of Advanced Nursing, 51*(4), 325-334. Retrieved from http://onlinelibrary.wiley.com/journal/10.1111/(ISSN)1365-2648
In-Text	(Skilbeck & Payne, 2005)
Comments	This article was retrieved from Cinahl. To cite it properly it was necessary to do a web search to find out the URL for the Journal of Advanced Nursing.
Reference	Carr, D., & Boerner, K. (2009). Do spousal discrepancies in marital quality assessments affect psychological adjustment to widowhood? *Journal of Marriage and the Family, 71*(3), 495-509.
In-Text	(Carr & Boerner, 2009)
Comments	This article is from a print journal without a DOI.

ERIC documents

Reference	Brewster, C., & Railsback, J. (2002). *Full-day kindergarten: Exploring an option for extended learning.* Retrieved from ERIC database. (ED472733)
In-Text	(Brewster & Railsback, 2002)
Comments	Some documents (e.g., discontinued journals, dissertations, in house documents or papers not formally published) can only be found in electronic databases such as ERIC, JSTOR or Canadian Points of View Reference Centre.

Canadian Points of View Reference Centre

Reference	Klassen, J. (2009). *Fishing industry: An overview.* Retrieved from Canadian Points of View Reference Centre database. (28674926)
In-Text	(Klassen, 2009)

Mental Measurements Yearbook with Tests in Print

Reference	O'Grady, K. E. (1986). [Review of the test Golombok Rust Inventory of Sexual Satisfaction, by J. Rust & S. Golombok]. Mental measurements yearbook (10th. Ed.). Retrieved from Mental Measurements Yearbook with Tests in Print database.
In-Text	(O'Grady, 1986)
Comments	Database names and abstract identifier (if applicable) may be given for material of limited circulation (Publication Manual, 2010, p. 202) Dates of Mental Measurements Yearbooks: 9th-1985; 10th-1989; 11th-1992; 12th-1995; 13th-1998; 14th-2001; 15th-2003; 16th-2005; 17th-2007; 18th-2010.

Datamonitor Company Profiles

Reference	Datamonitor. (2011, June 24). *Tabcorp Holdings Limited: Company profile*. Retrieved from http://www.datamonitor.com/
In-Text	(Datamonitor, 2011)
Comments	Provide the URL of the publisher homepage (Datamonitor) rather than the name of the database used to retrieve the document (Business Source Complete).

SWOT Analysis (Business Source Complete)

Reference	MarketLine. (2015, June 1). *Company profile: Starbucks Corporation*. Retrieved from www.marketline.com/
In-Text	(MarketLine, 2015)
Comments	Provide the URL of the publisher homepage (MarketLine) rather than the name of the database used to retrieve the document (Business Source Complete).

Magazine Article, Print

Reference	Kandel, E. R., & Squire, L. R. (2000, November 10). Neuroscience: Breaking down scientific barriers to the study of brain and mind. *Science, 290*, 1113-1120.
In-Text	(Kandel & Squire, 2000)
Comments	For magazines, newspapers and newsletters provide the year and the exact date of the publication (separated by a comma and enclosed in parentheses). If the date provided is a season, provide the year and season (separated by a comma and enclosed in parentheses). (*Publication manual*, 2010, p. 185)

Magazine Article, Online

Reference	Clay, R. (2008, June). Science vs. ideology: Psychologists fight back about the misuse of research. *Monitor on Psychology, 39*(6). Retrieved from http://www.apa.org/monitor/
In-Text	(Clay, 2008)

Newspaper Article, Print

Reference	Boettcher, S. (2009, September 28). The power of positive thinking. *The Vancouver Sun*, pp. C3, C5.
In-Text	(Boettcher, 2009)
Comments	When an article appears on non-consecutive pages, provide all the page numbers and separate the numbers with a comma. (*Publication manual*, 2010, p. 200)

Newspaper, Article – Print (No Author)

Reference	New drug appears to sharply cut risk of death from heart failure. (1993, July 15). *The National Post*, p. A12.
In-Text	("New Drug", 1993) Use a few words of the title if the title is too long (*Publication manual*, 2010, p. 176)

Newspaper Article, Online

Reference	Brody, J. E. (2007, December 11). Mental reserves keep brain agile. *The New York Times*. Retrieved from http://www.nytimes.com
In-Text	(Brody, 2007)
Comments	Provide the URL of the home page of the newspaper when the online version of the article is available by searching the website. (*Publication Manual*, 2010, p. 201)

Newspaper Article, Canadian Newsstream

Reference	Duggan, E. (2012, February 27). Snowmobile tracks offer wolves access to threatened caribou. *The Vancouver Sun*. Retrieved from http://www.vancouversun.com
In-Text	(Duggan, 2012)
Comments	This newspaper article was retrieved from the Canadian Newsstream database. It does not have a DOI. To cite it properly it was necessary to do a web search to find out the URL for the Vancouver Sun.

Books

Basic Format for Books

Reference	Author, A. A. (publication year). *Title of work: Subtitle of work*. Place of publication: Publisher.
Comments	Capitalize the first word in the title, the first word in the subtitle and all proper nouns. (*Publication manual*, 2010, p. 202)

Book, Single Author

Reference	Keeler, R. (2008). *Natural playscapes: Creating outdoor play environments for the soul*. Redmond, WA: Exchange Press.
In-Text	(Keeler, 2008) (Keeler, 2008, p. 89) – when quoting
Comments	Provide the location (city and state/province) where the publisher is located. If the publisher is a university and the name of the state or province is included in the university name, do not repeat the name in the publisher location. (*Publication manual*, 2010, pp. 186-187)

Book, Organization as Author

Reference	American Psychiatric Association. (2000). *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.
In-Text	(American Psychiatric Association, 2000) for the first citation than abbreviate to (APA, 2000) for subsequent citations. (Publication manual, 2010, p. 177)

Book, Multiple Authors

Reference	Adovasio, J. M., Soffer, O., & Page, J. (2007). *The invisible sex: Uncovering the roles of women in prehistory*. New York, NY: Smithsonian Books.
In-Text	(Adavasio, Soffer, & Page, 2007) for the first citation. For subsequent citations use (Adavasio et al., 2007)
Comments	Invert all author's names: give surnames and initials for up to and including seven authors. When authors number eight or more, include the first six author's names, then insert three ellipses, and add the last author's name. (*Publication manual*, 2010, p. 184)

Book, No Author

Reference	*Merriam-Webster's collegiate dictionary* (10th ed.). (1993). Springfield, MA: Merriam-Webster.
In-Text	(*Merriam-Webster's Collegiate Dictionary*, 1993) When a work has no author, cite in text the first few words of the reference list entry (usually the title) and the year. Use double quotation marks around the title of an article, a chapter, or a web page. Italicize the title of a periodical, a book, a brochure, or a report. (*Publication manual*, 2010, p. 176)

Book, One Editor

Reference	Newby, G. (Ed.). (2002). *Concise encyclopedia of Islam*. Oxford, England: Oneworld.
In-Text	(Newby, 2002)

Book, Two or More Editors

Reference	Hunt, R. R., & Ellis, H. C. (Eds.). (1999). *Fundamentals of cognitive psychology.* Toronto, ON: McGraw-Hill College.
In-Text	(Hunt & Ellis, 1999)

Book, Canadian Adaptation of an American Edition

Reference	LoBiondo-Wood, G., & Haber, J. (Eds.). (2013). *Nursing research in Canada: Methods, critical appraisal, and utilization* (3rd Cdn. ed.) (C. Cameron & M. D. Singh, Cdn. Adapt.). Toronto, ON: Elsevier Canada.
In-Text	(LoBiondo-Wood & Haber, 2013)

Book, Published in a Second or Subsequent Edition

Reference	Kirszner, L., & Mandell, S. (2000). *The pocket Holt handbook* (5th ed.). Fort Worth, TX: Harcourt Brace College Publishers.
In-Text	(Kirszner & Mandell, 2000)

Book, Section (i.e. Chapter, Essay, Story) Basic Format

Reference	Author, A. A., & Author, B. B. (year of publication). Title of chapter. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp. xxx-xxx). Place of publication: Publisher.

Book, Section (i.e. Chapter, Essay, Story) in an Edited Book - With an Author

Reference	Gurman, A. S. (1981). Family therapy. In M. N. Blum (Ed.), *Handbook of family therapy* (pp. 742-775). New York, NY: Springer.
In-Text	(Gurman, 1981)

Book, Section (i.e. Chapter, Essay, Story) in an Edited Book - Without an Author

Reference	Is abortion immoral? (2012). In C. Levine (Ed.), *Taking sides: Clashing views on bioethical issues* (14th ed.) (pp. 132-133). New York, NY: McGraw Hill.
In-Text	("Is abortion immoral?", 2012)
Comment	When a work has no author, cite in text the first few words of the reference list entry (usually the title) and the year. Use double quotation marks around the title of an article, a chapter, or a web page. Italicize the title of a periodical, a book, a brochure, or a report. (*Publication manual*, 2010, p. 176)

Book, Section: Article or Chapter in an Edited Book, Reprinted from another Source

Reference	Piaget, J. (1988). Extracts from Piaget's theory (G. Gellerier & J. Langer, Trans.). In K. Richardson & S. Sheldon (Eds.), *Cognitive development to adolescence: A reade*r (pp. 3-18). Hillsdale, NJ: Erlbaum. (Reprinted from *Manual of child psychology*, pp. 703-732, by P. H. Mussen, Ed.,1970, New York, NY: Wiley)
In-Text	(Piaget, 1988)

Book, Chapter from a Canadian Adaptation of an American Edition

Reference	Kushner, K. E. (2014). Community health nursing practice. In P. A. Potter, A. G. Perry, P. A. Stockert & A. M. Hall (Eds.), *Canadian fundamentals of nursing* (5th Cdn. ed.) (pp. 42-53) (J. C. Ross-Kerr, M. J. Wood, B. J. Astle & W. Duggleby, Cdn. Adapt.). Toronto, ON: Elsevier Canada.
In-Text	(Kushner, 2014)

Book, Adapted Chapter from a Canadian Adaptation of an American Edition

Reference	Malick, L. B. (2010). Fluid, electrolyte, and acid-base imbalances (O. Sanchez, Cdn. Adapt.). In S. L. Lewis, M. M. Heitkemper, S. R. Dirksen, L. Bucher & P. G. O'Brien (Eds.), *Medical-surgical nursing in Canada: Assessment and management of clinical problems* (2nd Cdn. ed.) (pp. 362-391) (M. A. Barry, S. Goldsworthy & D. Goodridge, Cdn. Adapt.). Toronto, ON: Elsevier Canada.
In-Text	(Malick, 2010)

Customized Textbook

Reference	Chang, T. (Ed.). (2014). *CRIM 2251: Psychological explanations of crime* (Douglas College ed.). Boston, MA: Pearson.
In-Text	(Change, 2014)

Secondary Source (One Source Quoted in Another)

Reference	Roberts, M., Jones, R.L., & Munroe, N. (2014). Children and cognition and the development of language. Psychological Reports, 19(7), 412-419.
In-Text	In Warkinton's study (as cited in Roberts, Jones & Munroe, 2014), children's cognitive growth and development … or Roberts, Jones & Munroe (2014) examined Warkinton's study on children's cognitive growth and development……
Comments	APA recommends one avoid secondary sources when possible. However if it is not possible to track down the original work, it is okay to cite a secondary source. (APA Style Blog, apastyle.org) In the text acknowledge the original work (e.g. Warkinton's study). Provide a citation for the secondary source in the reference list. The secondary source is the source that you have (where you obtained your information). In the example above the secondary source is by Roberts, Jones & Munroe. Do NOT provide a citation for the original work in the reference list (e.g. Warkinton's study). (Publication manual, 2010, p. 178)

Book, Electronic Version of Print Book with DOI

Reference	Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth* [Adobe Digital Editions version]. doi:10.1036/0071393722
In-Text	(Schiraldi, 2001)
Comments	The e-reader book type is put in square brackets (e.g. Kindle, Adobe Digital Editions, EPub, HTML). If the book was read or acquired through an online library (e.g., Google Books, ebrary, NetLibrary, MyiLibrary) and not on an e-reader device, omit the bracketed information from the reference. (APA Style Blog, apastyle.org)

Book, Electronic Version of a Print Book without DOI

Reference	Barrett, L. (2011). *Beyond the brain: How body and environment shape animal and human minds.* Retrieved from http://0-lib.myilibrary.com.innopac.douglas.bc.ca/Open.aspx?id=301211
In-Text	(Barrett, 2011)

Book, Chapter from an Electronic Version of a Print Book without DOI

Reference	Reutter, L. & Kushner, K. E. (2014). Health and wellness. In P.A. Potter, A. G. Perry, P. A. Stockert, & A. M. Hall (Eds.), *Canadian fundamentals of nursing* (5th Cdn. ed.) (pp. 1-14) (J. C. Ross-Kerr, M. J. Wood, B. J. Astle & W. Duggleby, Cdn. Adapt.). Retrieved from https://pageburstls.elsevier.com/#/books/978-1-926648-53-8/pages/8409180
In-Text	(Reutter & Kushner, 2014)

Book, Electronic-only Book

Reference	Gettman, D. (n.d.). *The twinkle theory*. Retrieved from http://www.onlineoriginals.com/showitem.asp?itemID=244
In-Text	(Gettman, n.d.)

Book, Electronic Version of Republished Book

Reference	Freud, S. (1953). The method of interpreting dreams: An analysis of a specimen dream. In J. Strachey (Ed. & Trans.), *The standard edition of the complete psychological works of Sigmund Freud* (Vol. 4, pp. 96-121). Retrieved from http://books.google.com/books (Original work published 1900)
In-Text	(Freud, 1953)

Reference Book, Encyclopedia, Articles (With Author)

Reference	Bergmann, P. G. (1993). Relativity. In *The new encyclopaedia Britannica* (Vol. 26, pp. 501-508). Chicago, IL: Encyclopaedia Britannica.
In-Text	(Bergmann, 1993)

Reference Book, Encyclopedia, Articles – (No Author)

Reference	Chlorophyll. (2001). In K. Barber (Ed.), *Canadian Oxford dictionary* (p. 251). Don Mills, ON: Oxford University Press.
In-Text	("Chlorophyll", 2001)

Reference Work, Online

Reference	Reiki. (n.d.). In *Merriam-Webster's online dictionary (11th ed.).* Retrieved from http://www.m-w.com/dictionary/reiki
In-Text	("Reiki", n.d.)
Comments	If the online version refers to a print edition, include the edition number after the title (*Publication manual*, 2010, p. 205)

Websites

Basic Format for Websites

Reference	Author, A. A. (Date of publication). *Document title*. Retrieved from URL
Comments	At a minimum, a reference of an Internet source should provide a document title or description, the date of publication or update (when available) and the URL that leads to the entry page for the document. Wherever possible, identify the author(s) of the document. Sometimes you have to hunt around to find the information. Try going up a page of the URL. (http://www.apastyle.org/) Do not put a period after the URL.

Website, Created by an Organization or Individual(s)

Reference	Reddick, A., & Boucher, C. (2002). *Tracking the dual digital divide*. Retrieved from http://www.hrsdc.gc.ca/en/hip/lld/olt/Skills_Development/OLTResarch /tracking_dual_digital_divide.shtml
In-Text	(Reddick & Boucher, 2002)

Website, Organization as Author, No Date

Reference	Canadian Council on Social Development. (n.d.). *A profile of health in Canada: The health of Canadians*. Retrieved from http://www.ccsd.ca/factsheets/health/ index.htm
In-Text	(Canadian Council on Social Development, n.d.)

Website, News (No Author)

Reference	Daycare in High River offering night care. (2011, October 4). Retrieved from http://www.cbc.ca/news/canada/calgary/story/2011/10/04/calgary-high-river-daycare.html
In-Text	("Daycare in High River", 2011) Use a few words of the title if the title is too long (*Publication manual*, 2010, p. 176)
Comments	When there is no author for a web page, the title moves to the first position of the reference entry.

Website, News (Author)

Reference	Elliott, J. K. (2018, February 28). *Check your wallet: Rare paper bills to lose legal tender status*. Retrieved from https://www.ctvnews.ca/canada/check-your-wallet-rare-paper-bills-to-lose-legal-tender-status-1.3822594
In-Text	(Elliott, 2018)

Website, Document

Reference	New Westminster. Department of Planning. (2000). *Official community plan update*. Retrieved from http://www.newwestcity.ca/cityhall/dev_services/ /publications/04OCP/pdf/ocp%20update%20may%202000.pdf
In-Text	(New Westminster. Department of Planning, 2000)
Reference	Canexus Income Trust. (2011, July 7). *Alternative monthly report*. Retrieved from http://www.sedar.com
In-Text	(Canexus Income Trust, 2011)
Reference	Kemp, G., Segal, J., & Cutter, D. (2011, June). *Learning disabilities in children: Learning disability symptoms, types and testing*. Retrieved from http://www.helpguide.org/mental/learning_disabilities.htm
In-Text	(Kemp, Segal & Cutter, 2011) for the first reference. For subsequent references use (Kemp et al, 2011). (Publication manual, 2010, p. 177)

Website, Blogs

Reference	PZ Myers. (2007, January 22). The unfortunate prerequisites and consequences of partitioning your mind [Web log post]. Retrieved from http://scienceblogs.com /pharyngula/2007/01/the_unfortunate_prerequisites.php
In-Text	(PZ Myers, 2007)
Comments	The screen name is used for the author name in this example. (*Publication manual*, 2010, p. 215)

Wikipedia

Reference	Psychology. (n.d.). In *Wikipedia.* Retrieved October 14, 2009, from http://en.wikipedia.org/wiki/Psychology
In-Text	("Psychology", n.d.) (*Publication manual*, 2010, p. 176)

Government Documents

The APA Publication Manual, 6th edition does not cover Canadian government publications. It does include some examples from American government sources (pp. 205-206 and 216-224). The following examples are the Douglas College Library's interpretations of APA for Canadian Government material.

Basic Format (Print)

Reference	Corporate Author. (Year of publication). *Title of document: Subtitle of document.* (Report No. if Provided). Place of publication: Department.

Statistics Canada, Print

Reference	Statistics Canada. Social and Aboriginal Statistics Division. (2006). *Women in Canada, 2005: A gender-based statistical report.* (Catalogue no. 89-503-XIE). Ottawa, ON: Statistics Canada.
In-Text	(Statistics Canada, 2006)

Statistics Canada - Online

Reference	Statistics Canada. (2006). *Canada's ethnocultural mosaic, 2006 census: Findings*. (Catalogue no. 97-562-XWE2006001). Retrieved from http://www12.statcan.ca/census-recensement/2006/as-sa/97-562/index-eng.cfm?CFID=2999590&CFTOKEN=66071700
In-Text	(Statistics Canada, 2006)

Statistics Canada - CANSIM

Reference	Statistics Canada. (2011). *CANSIM Table 111-0012, family characteristics, by family type, age of older adult, and family income*. Retrieved from http://estat.statcan.gc.ca
In-Text	(Statistics Canada, 2011)

Statistics Canada – The Daily

Reference	Statistics Canada. (2008, May 13). Canada's immigrant labour market, 2007. *The Daily*. Retrieved from http://www.statcan.ca/Daily/English/080513/d080513a.htm
In-Text	(Statistics Canada, 2008)

Report by an Individual Author - Print

Reference	Coote, D. R., & Gregorich, L. R. (2000). *The health of our water: Toward sustainable agriculture in Canada* (Catalogue no. A15-2020/2000E). Ottawa, ON: Research Branch, Agriculture and Agri-Food Canada.
In-Text	(Coote & Gregorich, 2000)

Report by an Individual Author – Online

Reference	Plant, P. G. (2007). *Access and excellence: The campus 2020 plan for British Columbia's post-secondary education system* (Report No. C2007-960088-3). Retrieved from the British Columbia Ministry of Advanced Education and Labour Market Development website: http://www.aved.gov.bc.ca/campus2020/campus2020-thinkingahead-report.pdf
In-Text	(Plant, 2007)
Comments	For reports retrieved online, identify the publisher as part of the retrieval statement unless the publisher has been identified as the author: Retrieved from Agency name website: (Publication manual, 2010, p. 205)

Canada

Begin with the government body issuing the document. If the name of the country/province forms part of the government body name, the country or province at the beginning may be omitted.

Reference	Canada. Department of Finance. (2012). *Economic and fiscal implications of Canada's aging population*. (Catalogue no. F2-217/2012E-PDF). Retrieved from http://publications.gc.ca/collections/collection_2013/fin/F2-217-2012-eng.pdf
In-Text	(Canada. Department of Finance, 2012)
Reference	Health Canada. (2012). *The nutrition facts table*. Retrieved from http://www.hc-sc.gc.ca/fn-an/label-etiquet/nutrition/cons/index-eng.php
In-Text	(Health Canada, 2012)

British Columbia

Reference	British Columbia. Ministry of Healthy Living and Sport. Office of the Provincial Health Officer. (2007). *Pathways to health and healing: 2nd report on the health and well-being of aboriginal people in British Columbia. Provincial health officer's annual report 2007*. Retrieved from http://www.health.gov.bc.ca/pho/pdf/abohlth11-var7.pdf
In-Text	(British Columbia. Ministry of Healthy Living and Sport, 2007)
Reference	British Columbia Centre for Disease Control. (2005). *British Columbia pandemic influenza preparedness plan: Guidelines for planning, response and recovery*. Retrieved from http://www.bccdc.ca/NR/rdonlyres/E8A1EB1F-0946-41BE-87CD-087C9C3A6168/0/Epid_Guidelines_PandemicPlan_20090609.pdf
In-Text	(British Columbia Centre for Disease Control, 2005)

Municipal

Reference	Coquitlam. Planning and Development Department. (2013). *Citywide official community plan*. Retrieved from http://www.coquitlam.ca/planning-and-development/community-plans/community-plans.aspx
In-Text	(Coquitlam. Planning and Development Department, 2013)

Parliamentary Document

Reference	Canada. Parliament. House of Commons. Standing Committee on Finance. (2011). *Tax Incentives for Charitable Giving in Canada. Report of the Standing Committee on Finance, 41st Parliament, 1st Session*. Retrieved from http://www.parl.gc.ca/HousePublications/Publication.aspx?DocId=5972482&Language=E&Mode=1&Parl=41&Ses=1
In-Text	(Canada. Parliament, 2011)

Debates (Hansard)

Reference	Barnett, D. (2013, Mar. 6). "Volunteer firefighters in Cariboo area." British Columbia. Legislative Assembly. *Debates of the Legislative Assembly (Hansard)*. 39th Parliament, 5th Session. Retrieved from http://www.leg.bc.ca/hansard/39th5th/H30306y.htm
In-Text	(Barnett, 2013)

Legal Materials

- APA states: "References to legal materials…which include court decisions, statutes, other legislative materials, and various secondary sources, are most useful to the reader if they provide the information in the conventional format of legal citations." (Publication manual, 2010, p. 216).

- The Douglas College Library provides a comprehensive Guide to Legal Citation handout. It is available in the library in print or at http://library.douglascollege.ca/-/media/EDA1388255E241518C169C0CB57B9E6D.ashx?la=en

Audio Visual Materials

Basic Format for Films

Reference	Producer, A. A. (Producer), & Director, B. B (Director). (Year). *Title of motion picture* [Format]. Country of origin: Studio.
Comments	Examples of format are DVD, Video file, Video recording.

DVD

Reference	Colson, C. (Producer), & Boyle, D. (Director). (2008). *Slumdog millionaire* [DVD]. United States: 20th Century Fox Home Entertainment.
In-Text	(Colson, 2008)
Reference	American Psychological Association. (Producer). (2000). *Responding therapeutically to patient expressions of sexual attraction* [DVD]. Available from http://www.apa.org/videos/
In-Text	(American Psychological Association, 2000)
Comments	In the author position, use the name of the film's producer and/or director, and the year of its release.

Video Recording

Reference	Koenig, W. (Producer), & Huycke, S. (Director). (1985). *If you want a girl like me* [Video recording]. Canada: National Film Board of Canada.
In-Text	(Koenig & Huycke, 1985)

Online Videos (Streaming Videos)

Reference	Crawford, B. (Producer/Director). (1995). *Interpersonal process recall: The recall process - individual recall (#IPR D-1)* [Video file]. Retrieved from http://orca.douglascollege.ca/record=b1851918~S3
In-Text	(Crawford, 1995)
Reference	Ghonim, W. (2011, March). *Inside the Egyptian revolution* [Video file]. Retrieved from http://www.ted.com/talks/wael_ghonim_inside_the_egyptian_revolution.html
In-Text	(Ghonim, 2011)

Online Video, YouTube

Reference	Apsolon, M. [markapsolon]. (2011, September 9). *Real ghost girl caught on Video Tape 14* [Video file]. Retrieved from http://www.youtube.com/watch?v+6nyGCbxD848
In-Text	(Apsolon, 2011)
Reference	Bellofolletti. (2009, April 8). *Possible ghost caught on surveillance camera* [Video file]. Retrieved from http://www.youtube.com/watch?v+Dq1ms2JhYBI&feature=related
In-Text	(Bellofolletti, 2009)
Comments	To help with retrieval, the person who posted the video is put in the author position. On YouTube, the screen name is most prominent. Include both the real name and the screen name when available. If the user's real name is not available, include only the screen name, without brackets.

Basic Format for Music

Reference	Composer, A. A. (Copyright year). Title of song [Recorded by B. B. Artist if different from composer]. On *Title of album* [Medium of recording: CD, cassette, podcast, etc]. Place of publication: Label. (Recording date if different from song copyright date)

Music

Reference	Mitchell, J. (1974). Jericho. On *Miles of aisles* [CD]. New York, NY: Asylum.
In-Text	(Mitchell, 1974)

Music, Recording by Artist Other Than Composer

Reference	Mitchell, J. (1974). Jericho [Recorded by K.D. Lang]. On *Hymns from the 49th parallel* [CD]. Toronto, ON: Nonesuch. (2004)
In-Text	(Mitchell, 1974)

Audio Podcast

Reference	Van Nuys, D. (Producer). (2007, December 19). *Shrink rap radio.* [Audio podcast]. Retrieved from http://shrinkrapradio.com/
In-Text	(Van Nuys, 2007)

Further Examples

PowerPoint Presentation

Reference	Roberts, J. (2007, March 17). *Cultural traditions of Ukrainian Canadians*. PowerPoint presentation at a HIST 2209 lecture at Douglas College, New Westminster, BC.
In-Text	(Roberts, 2007)

PowerPoint Presentation (Online)

Reference	Hertzman, C. (2008). *Aboriginal ECD in BC* [PowerPoint Slides]. Retrieved from http://www.earlylearning.ubc.ca/presentations_general.htm#clyde
In-Text	(Hertzman, 2008)

Map, Online

Reference	Lewis County Geographic Information Services (Cartographer). (2002). Population density, 2000 U.S. Census [Demographic map]. Retrieved from http://www.co.lewis.wa.us/publicworks/maps/Demograhics/census-pop-dens_2000.pdf
In-Text	(Lewis County Geographic Information Services, 2002)

Basic Format for Course Packs

Reference	Author, A. A., & Author, B. B. (year of publication). Title of document. In A. Instructor (Ed.), *Course number: Course title* (pp. xxx-xxx). Campus, BC: Douglas College Bookstore. (Reprinted from Title of journal, volume(issue), page numbers).
Comments	Course packs are collections of materials that instructors compile from many sources. Treat the items in your course pack like articles or chapters in an edited book that are reprinted from another source. Use the name of the instructor as the editor. If the instructor's name is not given, use the department as editor. Use the bookstore as the publisher and the date the course pack was issued as the date of publication. If there is no date of issue, use the current semester and year for the date of publication. Note – The APA manual does not provide instructions on how to cite course packs. The above is just one possible format to follow. You need to use your own judgment. We suggest that you check with your instructor first.

Course Pack

Reference	Collins, D. (2006). Legally speaking: Risk management in obstetrics and gynecology. In S. Kaye (Ed.), *NURS 3130: Professional growth, nursing ethics course pack* (pp. 5-8). New Westminster, BC: Douglas College Bookstore. (Reprinted from *Contemporary OB/GYN*, 51(11), 38-42).
In-Text	(Collins, 2006)

Course Pack – Individual Title/Page within a Course Pack Unit or Appendix

Reference	Philosophical foundations, curriculum concepts and themes. (n.d) In L. Kirk (Ed.). (2012), NURS 1130: Professional growth I (pp. 95-96). Coquitlam, BC: Douglas College Bookstore.
In-Text	("Philosophical Foundations", n.d.)

Course Pack – Whole Appendix

Reference	Appendix 2: Curriculum framework glossary of terms (2008-2009) In L. Kirk (Ed.) (2012), NURS 1130: Professional growth I (pp. 144-153). Coquitlam, BC: Douglas College Bookstore.
In-Text	("Appendix 2: Curriculum framework", 2008-2009)

Class Handout

Reference	Wren, B. (2012). *Cellular membrane* [Class handout]. Department of Biology, Douglas College, Coquitlam, Canada.
In-Text	(Wren, 2012)

Personal Communications and Unpublished Material

Comments	Personal interviews, email messages, letters, memos, telephone conversations etc. do not provide recoverable data and are not included in the reference list. Cite personal communications in text only, including as exact a date as possible.
	B. Mah (personal communication, April 24, 2008) stated that ….

Brochures/Pamphlets

Reference	Research and Training Center on Independent Living. (1993). *Guidelines for reporting and writing about people with disabilities* (4th ed.) [Brochure]. Lawrence, KS: Author.
In-Text	(Research and Training Center on Independent Living, 1993)

Advertisements

Reference	*Adrenaline: A fragrance for men from Adidas* [Advertisement]. (2004, November 8). *Sports Illustrated*, 101(18), 2.
In-Text	("Adrenaline", 2004) When a work has no author, cite in text the first few words of the reference list entry (usually the title) and the year. Use double quotation marks around the title of an article, a chapter, or a web page. Italicize the title of a periodical, a book, a brochure, or a report. (*Publication manual*, 2010, p. 176)

Photographs

Reference	Oliver, D. B. (Photographer). (2009). *Firefighter*. [Digital Image]. Retrieved from http://fineartamerica.com/featured/ firefighter-dana-blalock-oliver.html
In-Text	(Oliver, 2009)
Reference	New Zealand flag [Digital Image]. (2006). Retrieved from http://www.bergoiata.org/fe/divers28/10.htm
In-Text	("New Zealand flag", 2006)
Comments	Many images found on the Internet do not provide a title or the author/creator of the work. Sometimes this information can be found by clicking on the image or looking at the bottom of the photograph.

Tables and Figures

Reference Below Table or Figure	*Note.* Adapted from "Sampling and Recruitment in Studies of Cultural Influences on Adjustment: A Case Study With Mexican Americans," by M.W. Roosa, F.F. Liu, M. Torres, N.A. Gonzales, G.P. Knight, and D. Saenz, 2008, *Journal of Family Psychology*, 22, p. 300. Copyright 2008 by the American Psychological Association.
Comments	If you use a table or figure from another source, then you must acknowledge this original source in a note placed underneath the table or figure within the text of your paper. Include the word *Note.* before your citation. The format for citations placed underneath tables and figures is different to those used for the reference list. For further information, refer to the *APA Publication Manual*, Chapter 5, pp. 125-167.

In-text Citations

Document your work throughout the text by citing the sources used in your research by author and date. This identifies the source for the readers and enables them to locate the source of information in the alphabetical reference list at the end of the paper.

Throughout the text, you must always include a proper parenthetical reference (author and the year) unless it is within the same paragraph. Within a paragraph, you do not need to include the year in subsequent references to a study. However, you would need to include the year if the study could be confused with another study cited in the same paragraph.

e.g.   In 2000, Smith compared reaction times ... OR

               Smith (2000) compared reaction times ... OR

               In a recent study of reaction times (Smith, 2000) ...

When **PARAPHRASING** or referring to an idea contained in another work, APA encourages but does not require one to "provide a page or paragraph number, especially when it would help an interested reader locate the relevant passage in a long or complex text." (*Publication manual*, 2010, p. 171)

Multiple In-Text Citations

When multiple studies support what you have to say, you can include multiple citations inside the same set of parentheses. Within parentheses, underline alphabetize the studies as they would underline appear in the reference list and separate them by semicolons. In running text, you can address studies in whatever order you wish. Here are two examples:

e.g.   Studies of reading in childhood have produced mixed results (Albright, Wayne, & Fortinbras, 2004; Gibson, 2011; Smith & Wexwood, 2010).

               Smith and Wexwood (2010) reported an increase in the number of books read, whereas Gibson (2011) reported a decrease. Albright, Wayne, and Fortinbras (2004) found no significant results. (APA Style Blog, 2014)

Where there are **TWO AUTHORS**, cite both names each time the reference occurs in the text.

e.g.   The most recent study (Smith & Jones, 1983) ...

When there are **THREE TO FIVE AUTHORS**, cite all the names the first time. From then on, use only the first name followed by et al. (Latin abbreviation for "and others").

e.g.   First citation: Sokolowski, Smith, Jones and Hajid (1983) discovered that ...

               Later citations: Sokolowski et al. (1983) also discovered that ...

When there are **SIX OR MORE AUTHORS**, cite only the surname of the first author followed by et al. and the year for all citations in text.

e.g.   First citation: Hewitt et al. (2001) demonstrated that ...

              Later citations: ... as has been shown by Hewitt et al. (2001).

Write out in full the whole name of a **GROUP OR ORGANIZATION THAT SERVES AS AUTHOR** every time, unless the abbreviation is well known.

e.g.   First citation: The police report (Royal Canadian Mounted Police, 1979) ...

              Later citations: The RCMP report (1979) ...

Where there is **NO AUTHOR**, cite the first few words of the title and the date. Put quotation marks around an article title, but italicize the title of a periodical or book. Words in the title are capitalized in reference citations, but not in the reference list.

e.g.   A *Time* magazine article ("Brain Breakthrough," 1988) said that ...

              It states in the *Vancouver Social Services Directory* (1988) ...

When there are **TWO OR MORE AUTHORS WITH THE SAME SURNAME**, include initials to avoid confusion.

e.g.   Both G. A. Jones (1984) and B. W. Jones (1986) have studied ...

PERSONAL COMMUNICATIONS (e.g., emails, memos, private letters, telephone conversations, personal interviews etc.) do not provide recoverable data. They are cited in the text only, not in the reference list. Provide the communicator's initials and surname and as exact a date as possible

e.g.   The methodology is based on neuroscientific research and demonstrates that it is possible

              to help students strengthen the weak cognitive capacities underlying their learning

              dysfunctions (V. Tool, personal communication, May 18, 2011).

When the **DATE IS UNKNOWN**, use the abbreviation 'n.d.' – for 'no date'.

e.g.   Bengston (n.d.) shows that …

QUOTATIONS
Incorporate a short quotation (fewer than 40 words) into the text of your essay and enclose the quotation in double quotation marks.

e.g.   Miele (1993) found that "the placebo effect, which had been verified in previous

              studies,disappeared when only the first group's behaviors were studied in this manner" (p.

              225).

Display a quotation of 40 or more words in a freestanding block of typewritten lines and omit the quotation marks.

e.g.   Miele (1993) found the following:

The placebo effect, which had been verified in previous studies, disappeared

when behaviors were studied in this manner. Furthermore, the behaviors

were never exhibited again, even when real drugs were administered.

Earlier studies were clearly premature in attributing the results to a placebo

effect. (p. 255)

DIRECT QUOTATIONS FROM ONLINE SOURCES WITHOUT PAGINATION

Online documents often do not provide page numbers. If the document does not give page numbers but gives paragraph numbers, include them using the abbreviation *para*.

e.g. (para. 4).

If the document "includes headings and neither paragraph nor page numbers are visible, cite the heading and the number of the paragraph following it to direct the reader to the location of the quoted material".

e.g. (Discussion section, para. 1).

"In some cases in which no page or paragraph numbers are visible, headings may be too unwieldy to cite in full. Instead, use a short title enclosed in quotation marks for the parenthetical citation. "

e.g. (Golan, Kuchler, & Krissof, 2007, "Mandatory Labeling Has Targeted", para. 4).

(The heading was "Mandatory Labeling Has Targeted Information Gaps and Social Objectives.")

(Publication manual, 2010, p. 172)